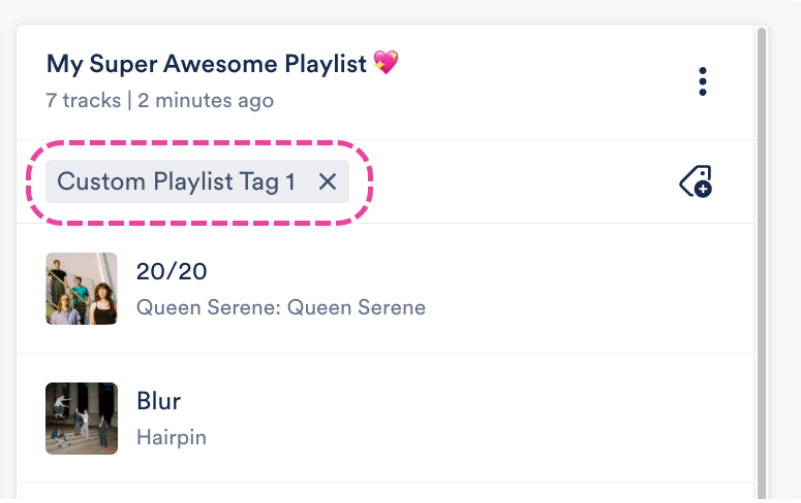
Using Playlist tags

Last Modified on 10/15/2026 1:22 pm PDT

You can use **Playlist tags** to make it easier to search within your DISCO.

At a glance

Playlist tags are a simple, quick way to organize and sort your Playlists according to whichever categories make sense for your business. For example, you could tag the type of job (such as television commercials or online), the genre, or the type of assets (such as instrumentals or demos).



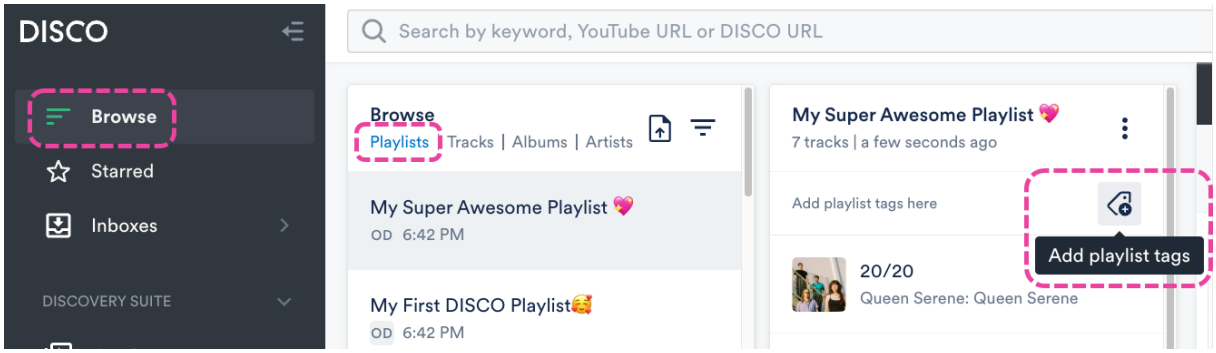
Adding Playlist tags

There are a few ways to do this:

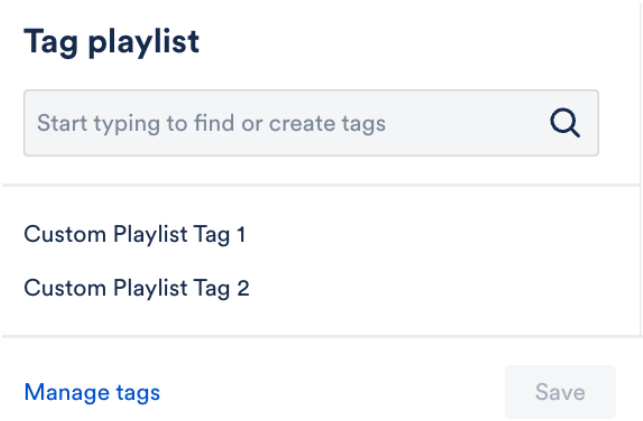
- from the Explorer
- from Playlist Settings
- when saving your Playlist

From the Explorer

1. In your DISCO, from the **Browse** view, select **Playlists**.
2. Click on the Playlist to open it in the Explorer.
3. Click on the tag icon to **Add playlist tags**.



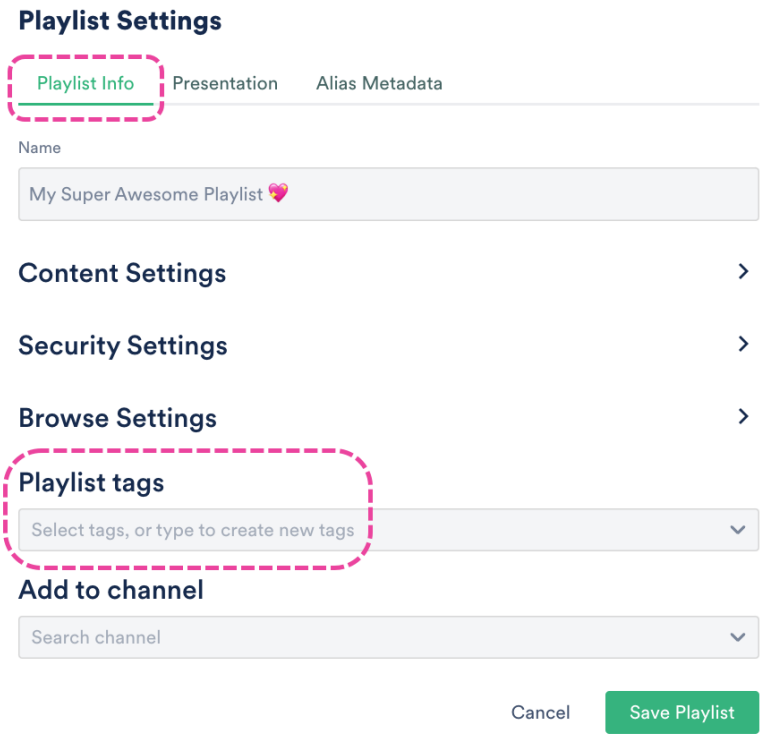
4. In the **Tag playlist** window, start typing to find or create a tag.



5. Click the **Save** button.

From Playlist Settings

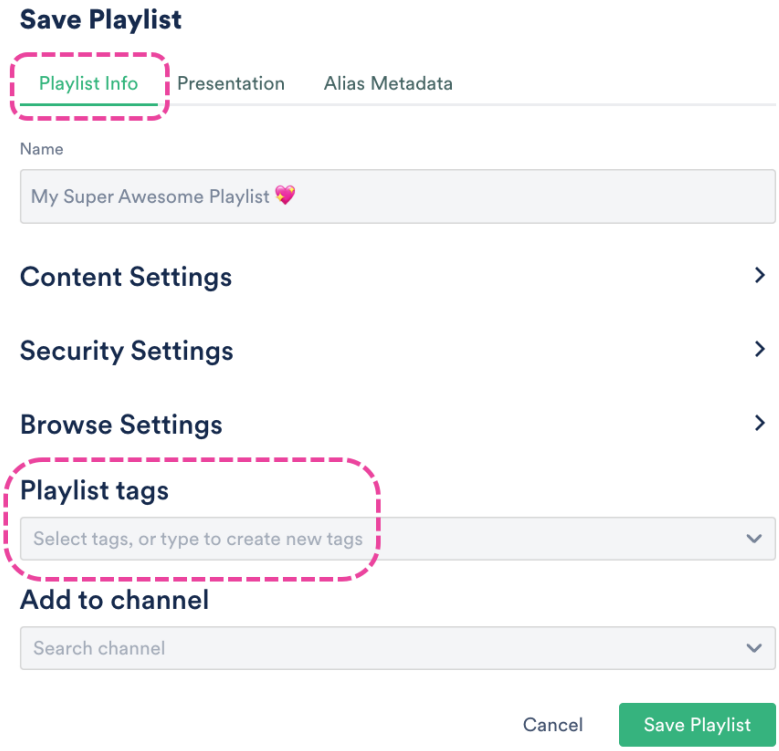
1. Open the **Playlist menu (⋮)** and select **Playlist Settings**.
2. From the **Playlist Info** tab, under **Playlist tags**, select a tag from the drop-down or type to create one.



3. Click the **Save Playlist** button.

When saving your Playlist

1. In the **Save Playlist** menu, from the **Playlist Info** tab, you can select existing tags from the drop-down, or type to create a new tag.



2. Click the **Save Playlist** button.

Filtering your Playlists by Tags

Go to your **Browse** view and select **Playlists**. Click on the **Filter** icon and select **Filter by tags...**

