Copying Track Info between Tracks

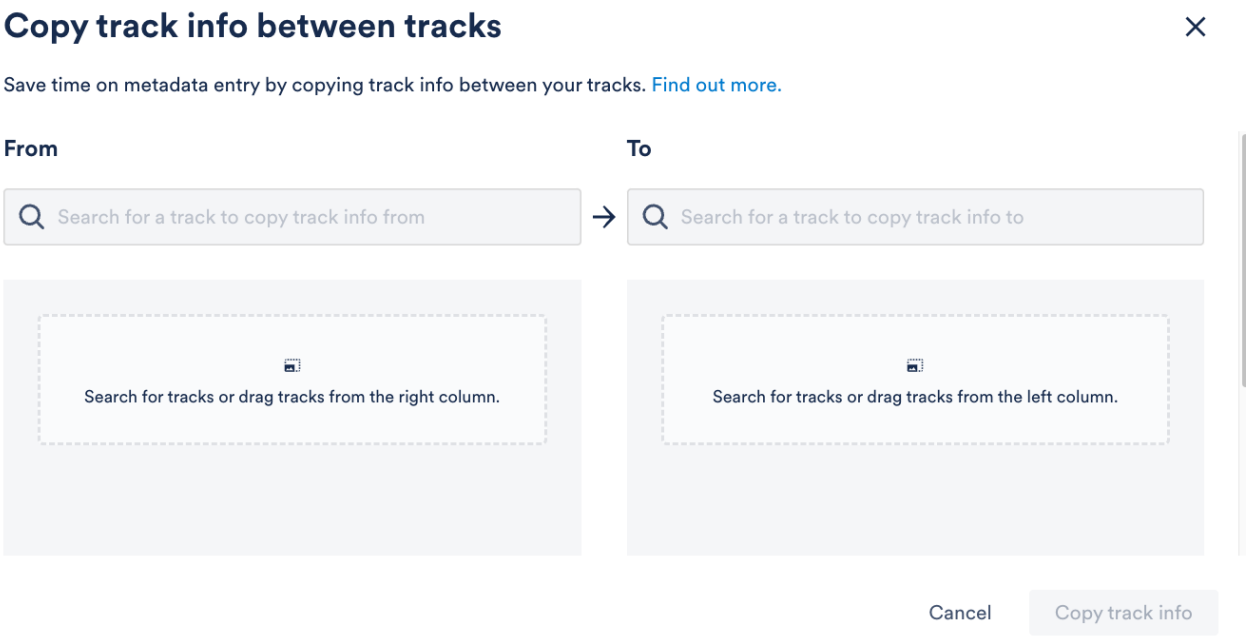
Last Modified on 10/14/2026 12:56 pm PDT

You can easily transfer Track information from one Track to another using the **Copy Track info** option.

At a glance

This comes in handy when you want to save time on entering metadata, and more specifically for:

- Copying from the main version of a track to alternate versions such as instrumentals, clean versions, or shortened versions
- Copying track information to a new iteration of a track such as from a demo to a first mix to a final master



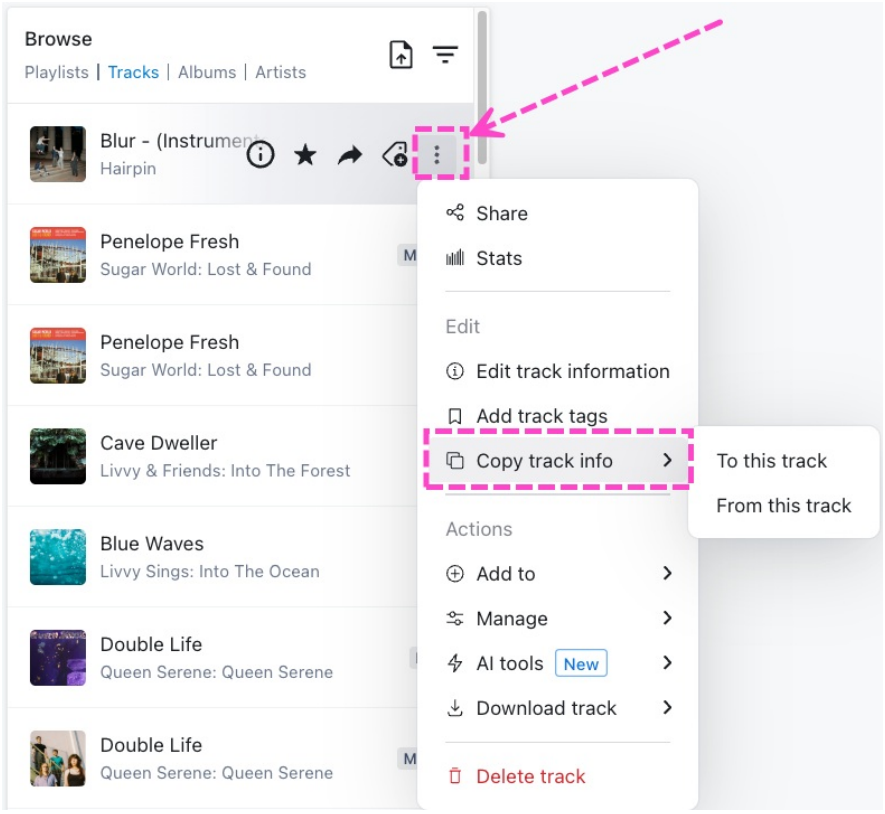
Accessing the Copy track info option

There are three ways to access this:

- from the **Track Menu (⋮)**
- when editing **Track Information**
- from the **Actions Menu (⋯)** when multiple Tracks are selected

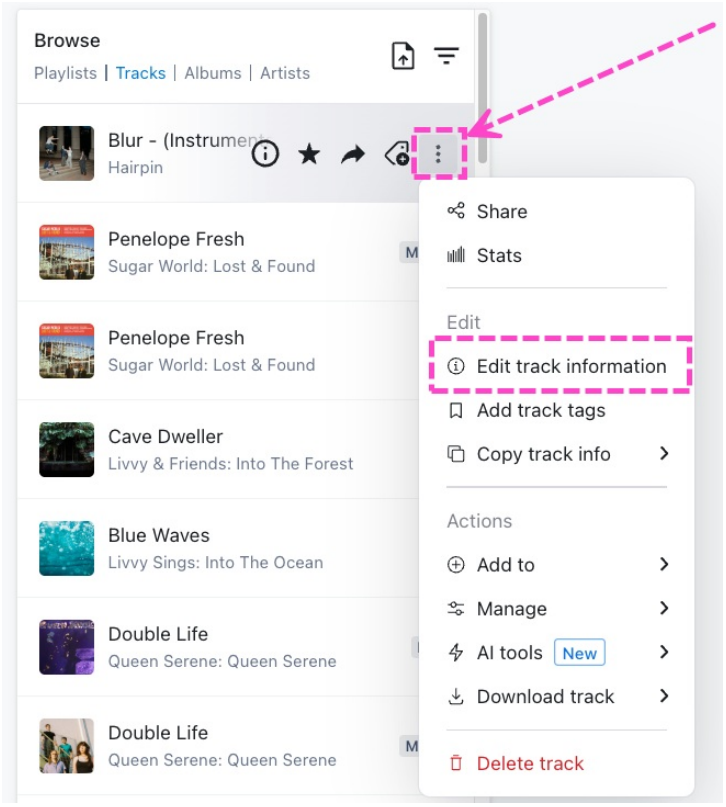
From the Track Menu (⋮)

1. Open the **Track Menu (⋮)** and select **Copy track info**.
2. Select either **To this track** or **From this track**.

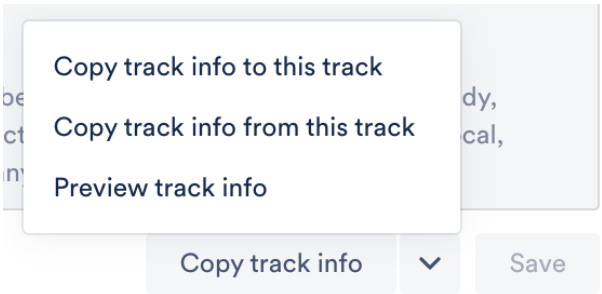


When editing Track Information

1. Open the **Track Menu (⋮)** and select **Edit track information**.

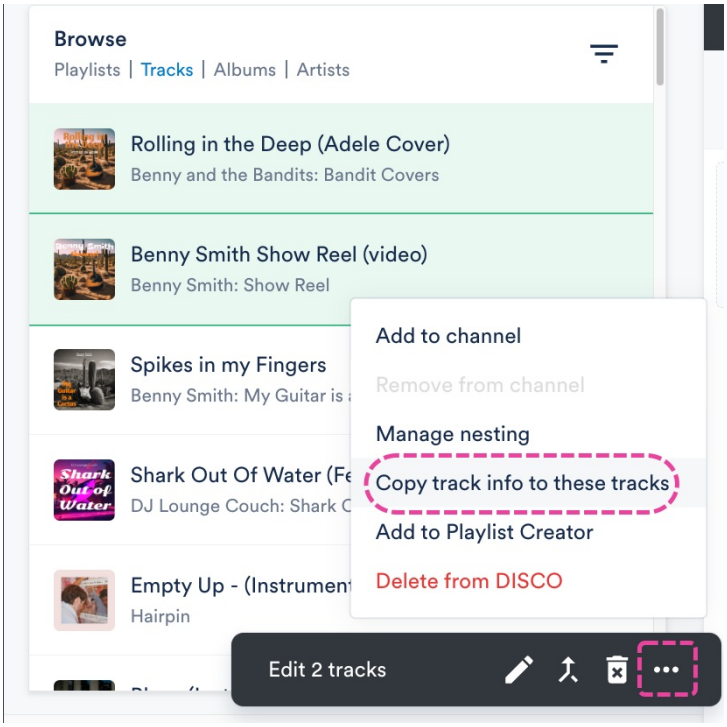


2. From the **Metadata** tab, click the arrow next to the **Copy track info** button.
3. Select an option: **Copy track info to this track** or **Copy track info from this track**.



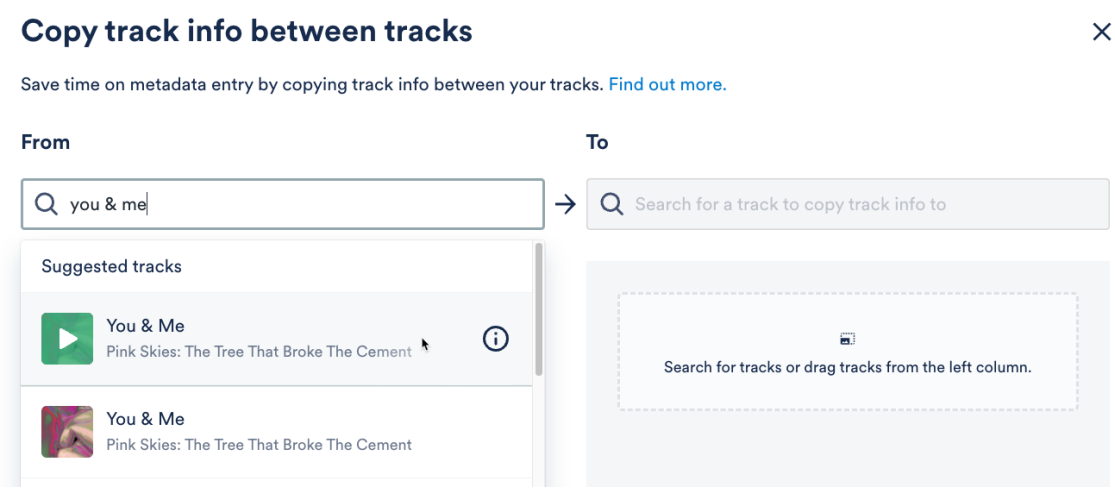
From the Actions Menu (···) when multiple Tracks are selected

1. Go to **Browse > Tracks**.
2. Use multi-select to select multiple Tracks.
3. Open the **Actions Menu (···)** at the bottom of the screen and select **Copy track info to these tracks**.

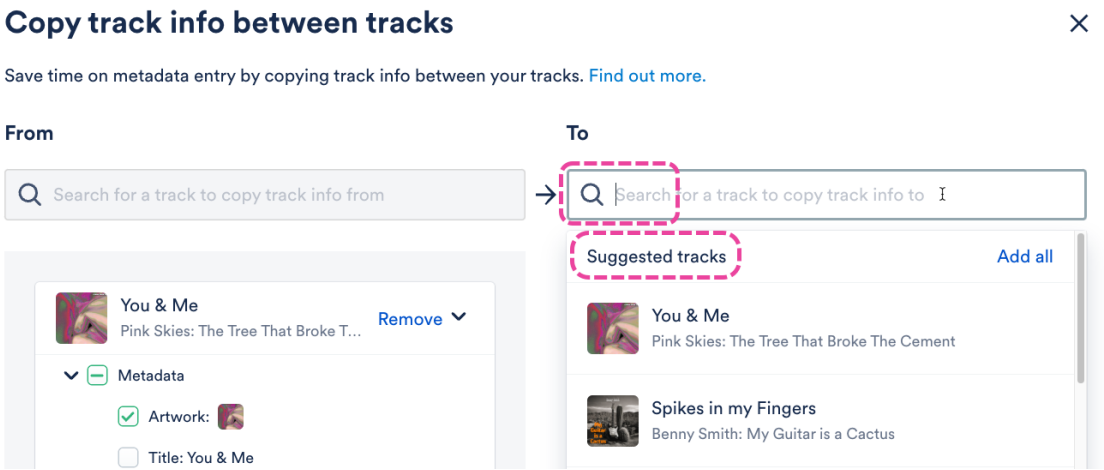


Copying Track info between Tracks

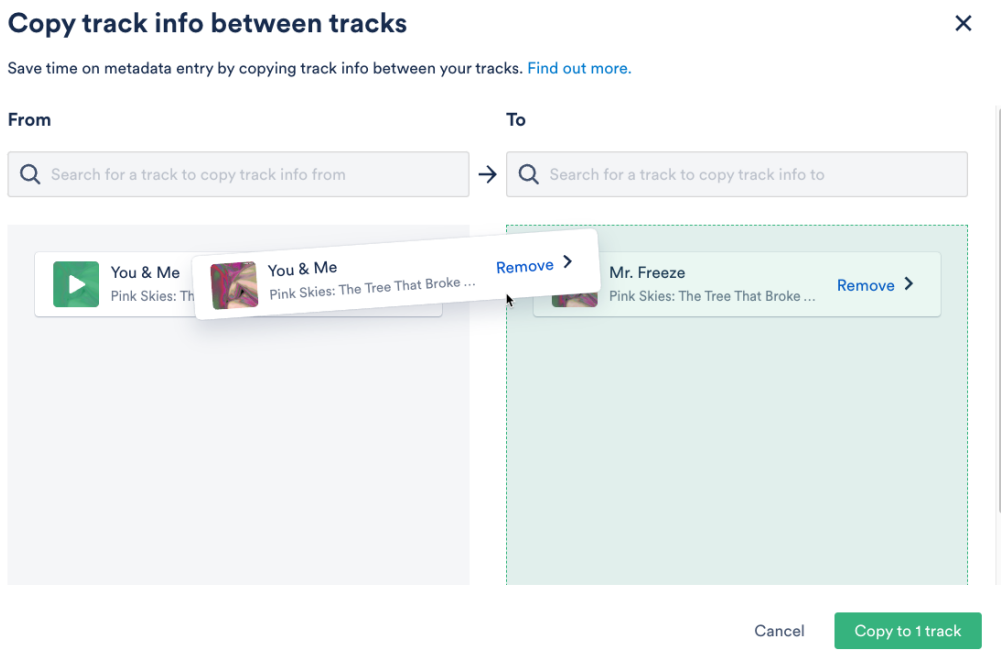
From the **Copy track info between tracks window**, select the Tracks to copy Track info to or from using the search boxes.



Suggested tracks will appear on the other side when you click into that search box as long as there is a Track on one side.

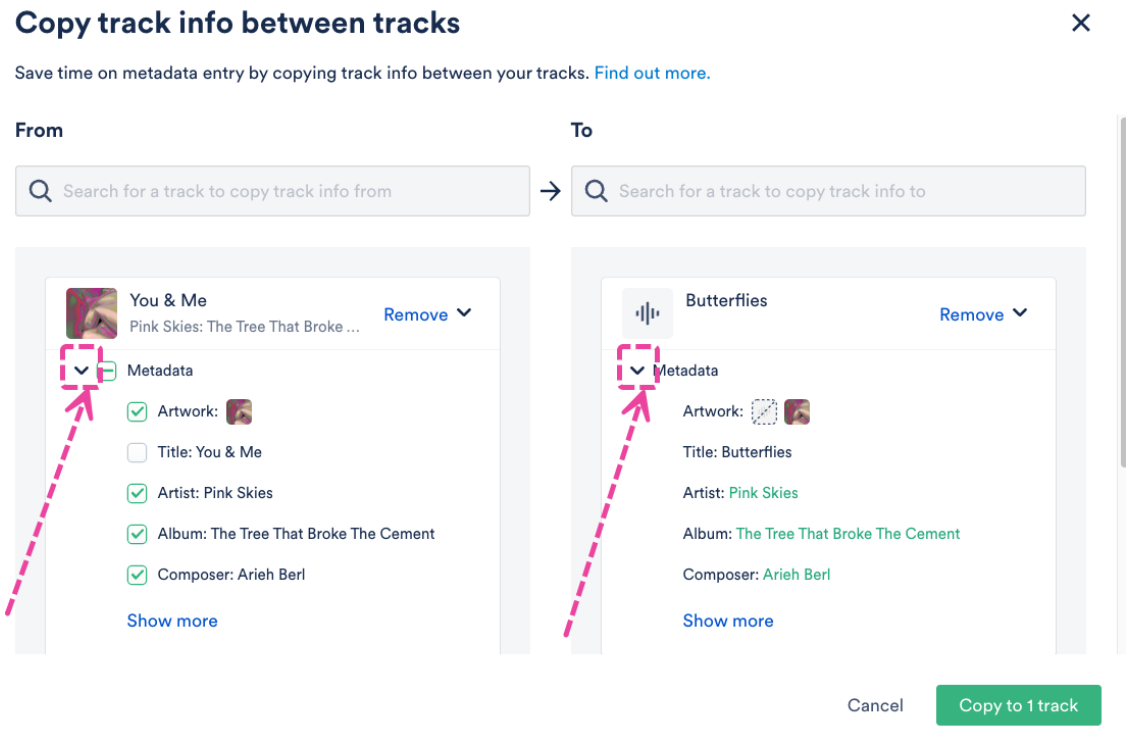


You can drag and drop Tracks between the **To** and **From** sides if needed.

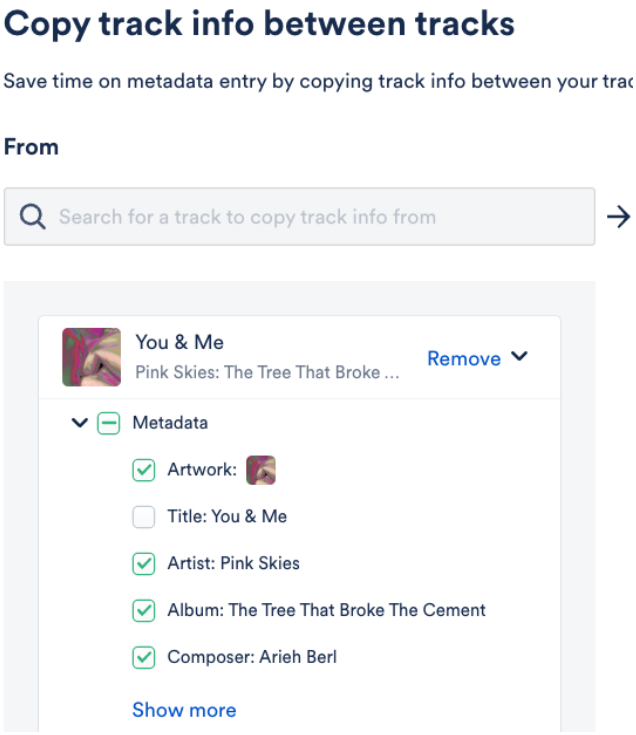


Expand the Track Info on each side. By default, all fields will be selected to copy over **except for**

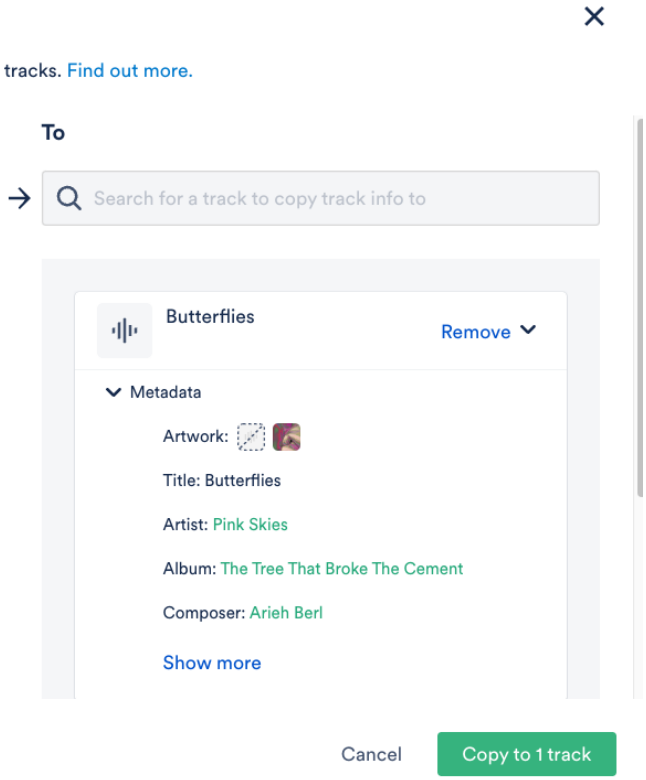
Title (don't want to override -Instrumental, etc.) and **Order.**



You can decide which fields to copy on the **From** side by checking or unchecking the boxes.

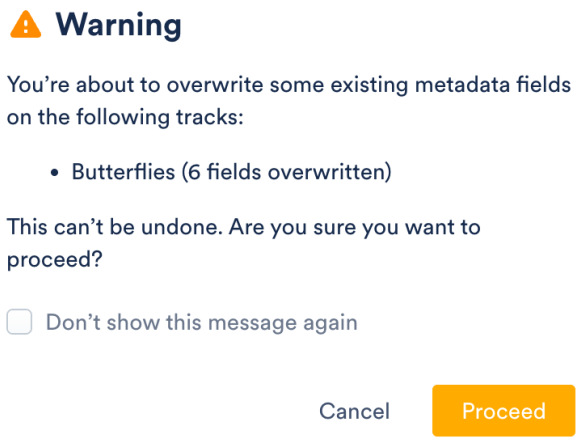


The **To** side will show a preview of how the fields will be updated.



When you've decided on the fields, click the **Copy to track** button.

A ⚠**Warning** message will appear if you are going to overwrite any existing metadata fields. If you're sure, click the **Proceed** button.



Overwriting metadata fields

When you copy info between Tracks, some metadata fields will be overwritten, and other fields will preserve their data, and the information copied will be added. Below is an overview of each field and what will happen when you copy Track info over:

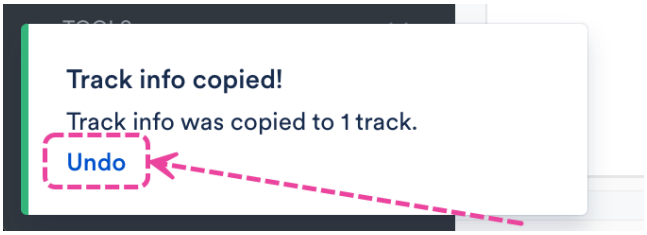
Field Name	Overwritten or Added?	Notes / Example

Field Name	Overwritten or Added?	Notes / Example
Metadata	Overwritten	*Artist name in the **From** Track:* Harry Potter *Artist name in the **To** Track:* Dumbledore *Final Artist name after copying:* Harry Potter
Writers	Overwritten	Writers are copied as one unit (not individual Writers) from the **From** Track and will overwrite any Writers in the **To** track when the copying is completed.
Lyrics	Overwritten	Lyrics are treated as one unit and will overwrite any lyrics on the **To** track.
Notes	Added	Notes can be added without overwriting.
Tags	Added	Tags can be added without overwriting.
Custom fields	Overwritten	

Undo copying Track info

> ***Important:*** *This can only be done within 10 seconds after completing the copy action.*

After the Track info is copied, a confirmation message will appear in the bottom-left of your DISCO. Click **Undo** to revert the Track information back to what it was prior to copying.



Preview how your metadata will appear after downloading

1. Open the **Track Menu (⋮)** and select **Edit track information**.
2. From the **Metadata** tab, click the arrow next to the **Copy track info** button.

3. Select **Preview track info**.
4. Two tabs (**Will write** and **Won't write**) show which track information will and won't be written to the track once it is downloaded. Select the **Will write** tab.

